

Meeting Minutes of the Corpus Christi School Board

September 27, 2018

Present:

Katie Murphy – Principal
Dave Kevane
Katherine Guzman
Kim Aquino
Jen Veenstra
Alison Sanger
Anthony Wilson
Camille Stroughter
Monique Rivera
Kara Davidson, CCPG rep

Faculty Report: Ms. Stephanie Quilici

CCPG Report: Kara Davidson

- WAT
 - Did get key chairs, push for attendance, pledges
 - Informational booth at WAT focused on auction
- Room parent spots filled
- First TIP dinner successful
- Fundraising
 - Big Pie not available, working w/ local restaurants
 - Box tops
 - Benefit app vs paper gift card order

CC Men's Club Update

- Golf outing
- Parish picnic this weekend
- Crab feed planning dinner coming up

Principal's Update: Katie Murphy, Principal

- School survey
 - Reviewed school survey online, provided input
 - Will send out to school community the week of Oct 15
- Staffing update
- Google doc for school board
 - Key documents – bylaws, etc.

- Minutes
- Check access, let Katie know if you need access
- STAR testing update
 - Reviewed process, letter that was distributed to school
- Portal for Powerschool opened up this week for 7th/8th grade
- ITBS was last week for 6th/7th/8th. Results not expected until November.
- High schools asked for STAR, only O'Dowd asked for ITBS
- New doors have been fixed. Strip put on door behind stage.
- Fr. Leo had meetings w/ parishioners after Masses regarding priest abuse. School has prepared a summary of actions and policies that the school has in place regarding child safety, shared with Leo for his conversations with the parish.

Board Business: David Kevane, President

- No additional items

Committee Updates:

- Finance
 - Reviewed summary income
 - Final numbers for last school year. Overall finished in good position last year.
 - Crab feed/silent auction was \$10k lower than normal
 - Reviewed August summary income
 - Based budget on 168 students, now have 161 students, which is the driver of projected budget shortfall.
 - K-24 students
 - 1st-24 students
 - 2nd - 28 students
 - 3rd - 31 students
 - 4th - 28 students
 - State is in first of 3 year low expected due to birth rates
 - School board used to write a letter to every family when their child was baptized (revisit? Could also include brochure)
 - Do we put baptism families on school newsletter distribution?
 - Projected loss of ~\$20k this school year, but we have healthy savings. Depreciation is significant, net cash flow is positive.
 - Budget voted upon and approved.
- Development
 - Connections newsletter is done, should be at printer.
 - Spirit gear, lots of interest. Placed orders today, should be in for WAT. Will be selling at parish picnic.
- Strategic Planning
 - Working on updating strategic plan, committees should provide input within a week
 - Katie will post on Google docs, committee should update their section
- Buildings & Grounds
 - The plumbing pipe that broke during bollard installation will be taken out of the bollards budget, ~\$10k

- Since bollards are completed, there is excess budget allocated to bollards. Would like to allocate \$10k of bollard budget to help with funding to replace laminate countertops in upper grades, which need replacing.
- TIP
 - Successful TIP dinner, nice turnout. Thanks to Jen Rivas.

Action Items:

- Each committee to update their section of strategic plan.
- Each committee to update their committee calendar.

Next CCSB meeting October 18, 2018

Respectfully submitted by Katherine Guzman